



THIS MANUAL MUST BE LEFT WITH THE HOMEOWNER FOR FUTURE REFERENCE

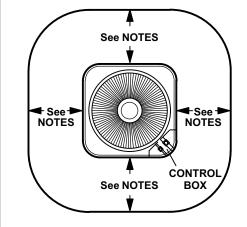
The State of California has determined that this product may contain or produce a chemical or chemicals, in very low doses, which may cause serious illness or death. It may also cause cancer, birth defects, or reproductive harm.

GENERAL

This TPA* S4 outdoor heat pump is designed for use with HFC-410A refrigerant only. This unit must be installed with an approved indoor air handler or coil. See the Lennox TPA* S4 Product Specifications bulletin for approved indoor component match ups.

These instructions are intended as a general guide and do not supersede local codes in any way. Consult authorities having jurisdiction before installation.

STEP 1 -- SETTING THE UNIT -- CLEARANCES



NOTES -

Service clearance of 30 in. (762 mm) must be maintained on one of the sides adjacent to the control box.

Clearance to one of the other three sides must be 36 in. (914 mm).

Clearance to one of the remaining two sides may be 12 in. (305 mm) and the final side may be 6 in. (152 mm).

A clearance of 24 in. must be maintained between two units.

48-in. (1219 mm) clearance required on top of unit.

NOTICE: Specific applications may require adjustment of the listed installation clearances to provide protection for the unit from physical damage or to avoid conditions which limit operating efficiency. (Example: Clearances may have to be increased to prevent snow or ice from falling on the top of the unit. Additional clearances may also be required to prevent air recirculation when the unit is installed under a deck or in another tight space.)

maintenance can cause personal injury, loss of life, or Installation and service must be performed by a licensed HVAC professional installer (or equivalent) or a service

WARNING

Improper installation, adjustment, alteration, service or

INSTALLATION

G and **Y** Voltages

HEAT PUMP

Supersedes 8/2015

damage to property.

507382-01

10/2015

agency.

INSTRUCTIONS

T-Class[™] TPA* S4 Units

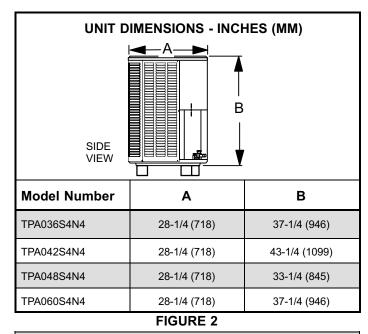
Before attempting to perform any service or maintenance, turn the electrical power to unit OFF at disconnect switch.

NOTICE !

For more in-depth information, consult the Installation and Service Procedures manual, available on DaveNet or through the Technical Support department at 800-453-6669.

)) Technical Publications Litho U.S.A.





STEP 1 -- SETTING THE UNIT (Continued) -- Unit Placement

To prevent personal injury, as well as damage to panels, unit or structure, observe the following:

While installing or servicing this unit, carefully stow all removed panels so that the panels will not cause injury to personnel, objects or nearby structures. Also, take care to store panels where they will not be subject to damage (e.g., being bent or scratched).

While handling or stowing the panels, consider any weather conditions (especially wind) that may cause panels to be blown around and damaged.

NOTICE !

Roof Damage!

This system contains both refrigerant and oil. Some rubber roofing material may absorb oil, causing the rubber to degrade. Failure to follow this notice could result in damage to roof surface.

ACAUTION

As with any mechanical equipment, contact with sharp sheet metal edges can result in personal injury. Take care while handling this equipment.

IMPORTANT !

This model is designed for use in check / expansion valve systems only. An indoor expansion valve approved for use with HFC-410A refrigerant must be ordered separately and installed prior to operating the system.

IMPORTANT !

Exhaust vents from dryers, water heaters and furnaces should be directed away from the outdoor unit. Prolonged exposure to exhaust gases and the chemicals contained within them may cause condensation to form on the steel cabinet and other metal components of the outdoor unit. This will diminish unit performance and longevity.

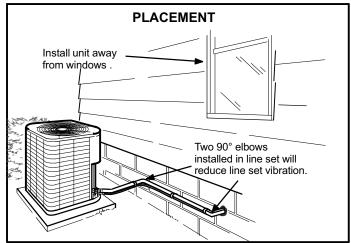
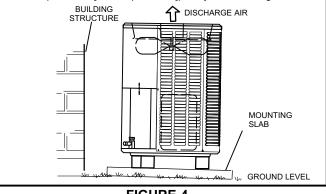


FIGURE 3

SLAB MOUNTING

Install unit level or, if on a slope, maintain slope tolerance of 2 degrees (or 2 inches per 5 feet [50 mm per 1.5 m]) away from building structure.



STEP 2 -- REFRIGERANT PIPING

IMPORTANT !

If this unit is being matched with an approved line set or indoor unit coil that was previously charged with mineral oil, or if it is being matched with a coil which was manufactured before January of 1999, the coil and line set must be flushed prior to installation. Take care to empty all existing traps. Polyol ester (POE) oils are used in Lennox units charged with HFC-410A refrigerant. Residual mineral oil can act as an insulator, preventing proper heat transfer. It can also clog the expansion device and reduce system performance and capacity.

Failure to properly flush the system per this instruction and the detailed Installation and Service Procedures manual will void the warranty.

Flush the existing line set per the following instructions. For more information, refer to the Installation and Service Procedures manual available on DaveNet. CAUTION - DO NOT attempt to flush and re-use existing line sets or indoor coil when the system contains contaminants (i.e., compressor burn out).

If a new line set is being installed, size the piping per table 1.

TABLE 1					
REFRIGERANT LINE SET — INCHES (MM)					

TPA	Field Connections		Recommended Line Set				
Model	Liquid Line	Vapor Line	Liquid Line	Vapor Line	L15 Line Sets		
036S4N4					L15-65 —		
042S4N4	3/8 in. (10 mm)	7/8 in. (22 mm)	3/8 in. (10 mm)	7/8 in. (22 mm)	15 ft 50 ft. (4.6 m - 15 m)		
048S4N4					(4.0 11 - 13 11)		
060S4N4	3/8 in. (10 mm)	1-1/8 in. (29 mm)	3/8 in. (10 mm)	1-1/8 in. (29 mm)	Field-Fabricated		
NOTE - Some applications may require a field-provided 7/8" to 1-1/8" adapter.							

NOTE - When installing refrigerant lines longer than 50 feet, refer to the Refrigerant Piping Design and Fabrication Guidelines manual available on DaveNet (Corp. 9351-L9), or contact the Technical Support Department Product Application group for assistance.

NOTE - For installation of new or replacement line sets, refer to Service and Application Note - Corp. 9112-L4 (C-91-4).



When using a high pressure gas such as nitrogen to pressurize a refrigeration or air conditioning system, use a regulator that can control the pressure down to 1 or 2 psig (6.9 to 13.8 kPa).

WARNING

Refrigerant can be harmful if it is inhaled. Refrigerant must be used and recovered responsibly. Failure to follow this warning may result in personal injury or death.



Fire, Explosion and Personal Safety Hazard. Failure to follow this warning could result in damage, personal injury or death. Never use oxygen to pressurize or purge refrigeration lines. Oxygen, when exposed to a spark or open flame, can cause fire and/or an explosion, that could result in property damage, personal injury or death.

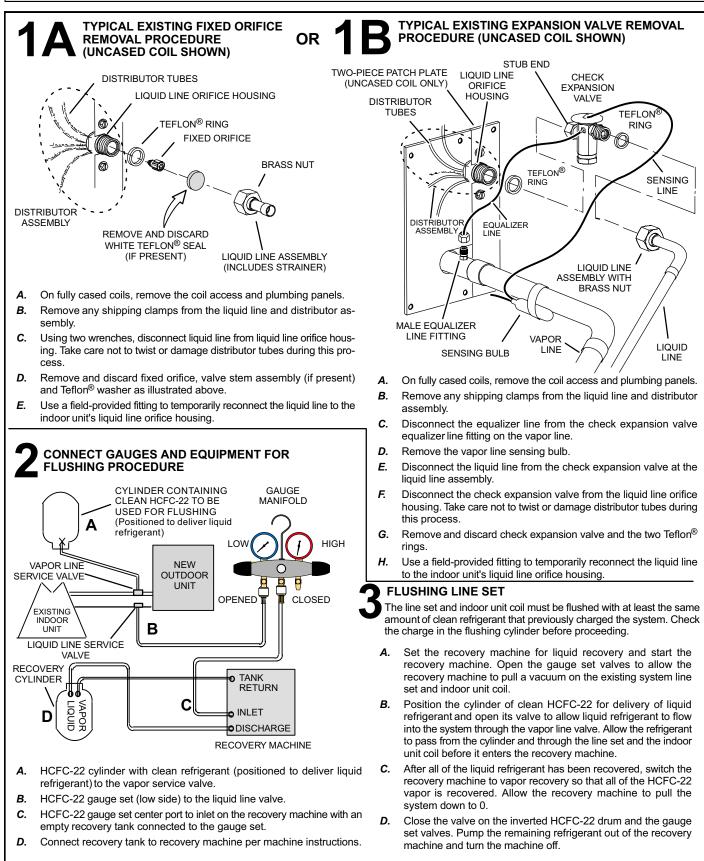
WARNING

Polyol ester (POE) oils used with HFC-410A refrigerant absorb moisture very quickly. It is very important that the refrigerant system be kept closed as much as possible. DO NOT remove line set caps or service valve stub caps until you are ready to make connections.

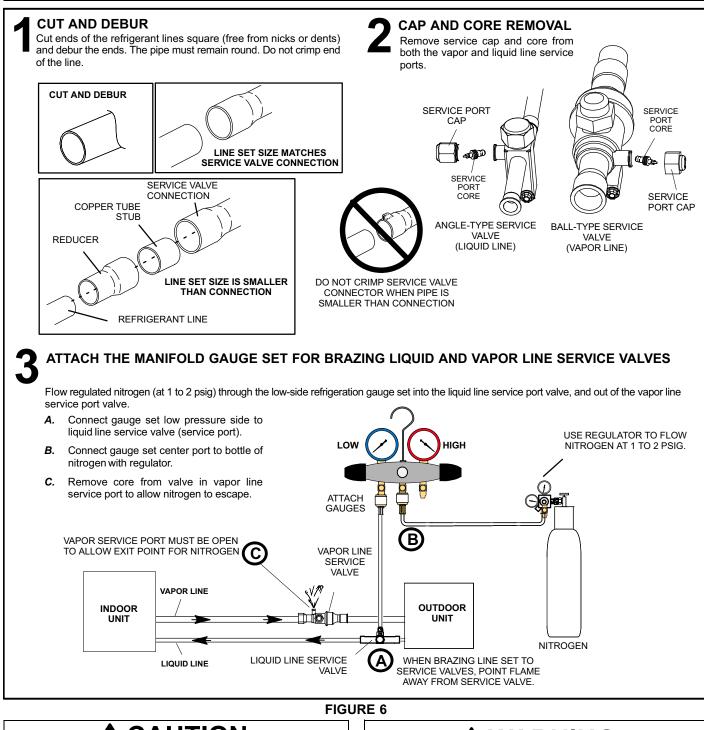
IMPORTANT !

Some scroll compressors have an internal vacuum protector that will unload scrolls when suction pressure goes below 20 psig. A hissing sound will be heard when the compressor is running unloaded. Protector will reset when low pressure in system is raised above 40 psig. DO NOT REPLACE COMPRES-SOR.

STEP 2 -- REFRIGERANT PIPING -- Continued



STEP 2 -- REFRIGERANT PIPING -- Brazing Procedures

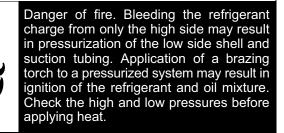


Brazing alloys and flux contain materials which are hazardous to your health.

Avoid breathing vapors or fumes from brazing operations. Perform operations only in well-ventilated areas.

Wear gloves and protective goggles or face shield to protect against burns.

Wash hands with soap and water after handling brazing alloys and flux.



WRAP SERVICE VALVES

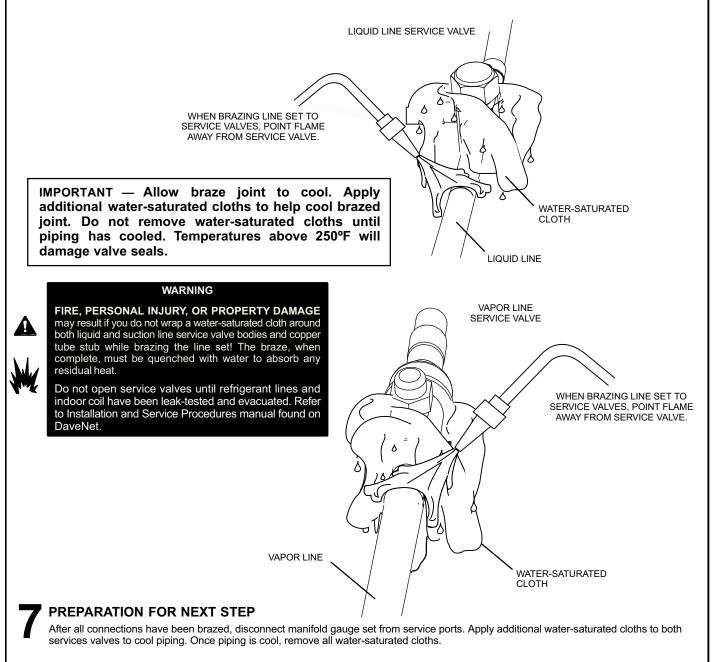
To help protect service valve seals during brazing, wrap water-saturated cloths around service valve bodies and copper tube stubs. Use additional water-saturated cloths underneath the valve body to protect the base paint.

FLOW NITROGEN

Flow regulated nitrogen (at 1 to 2 psig) through the refrigeration gauge set into the valve stem port connection on the liquid service valve and out of the vapor valve stem port. See steps **3A**, **3B** and **3C** on manifold gauge set connections.

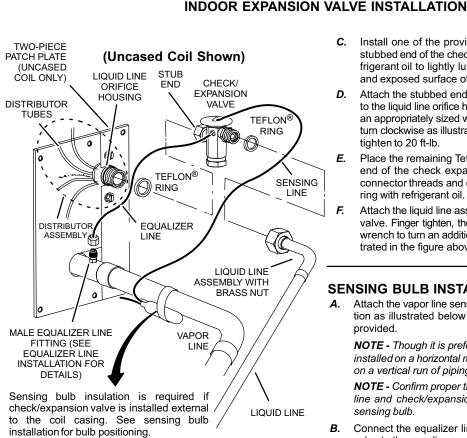
BRAZE LINE SET

Wrap both service valves with water-saturated cloths as illustrated here and as mentioned in step 4, before brazing to line set. Cloths must remain water-saturated throughout the brazing and cool-down process.



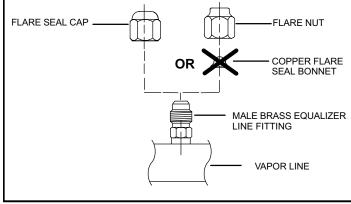
STEP 2 -- REFRIGERANT PIPING -- Installing Indoor Expansion Valve

This outdoor unit is designed for use in systems that include an expansion valve metering device (purchased separately) at the indoor coil. See the Lennox TPA* S4 Product Specifications bulletin (EHB) for approved expansion valve kit match ups. The expansion valve unit can be installed internal or external to the indoor coil. In applications where an uncased coil is being installed in a field-provided plenum, install the expansion valve in a manner that will provide access for field servicing of the expansion valve. Refer to below illustration for reference during installation of expansion valve unit. After installation of the indoor coil metering device, proceed to Step 5.



EQUALIZER LINE INSTALLATION

- Α. Remove and discard either the flare seal cap or flare nut with copper flare seal bonnet from the equalizer line port on the vapor line as illustrated in the figure below.
- Remove the field-provided fitting that temporarily reconnected В. the liquid line to the indoor unit's distributor assembly.



- Install one of the provided Teflon® rings around the stubbed end of the check/expansion valve and use refrigerant oil to lightly lubricate the connector threads and exposed surface of the Teflon® ring.
- Attach the stubbed end of the check/expansion valve to the liquid line orifice housing. Finger tighten, then use an appropriately sized wrench to turn an additional 1/2 turn clockwise as illustrated in the figure to the right, or tighten to 20 ft-lb.



- Place the remaining Teflon® washer around the other end of the check expansion valve. Lightly lubricate connector threads and exposed surface of the Teflon® ring with refrigerant oil.
- Attach the liquid line assembly to the check expansion valve. Finger tighten, then use an appropriately sized wrench to turn an additional 1/2 turn clockwise as illustrated in the figure above or tighten to 20 ft-lb.

SENSING BULB INSTALLATION

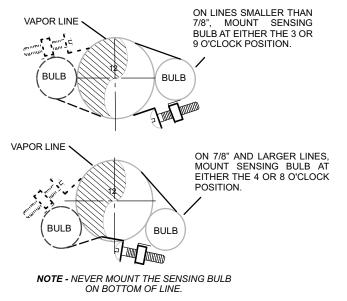
Attach the vapor line sensing bulb in the proper orientation as illustrated below using the clamp and screws provided.

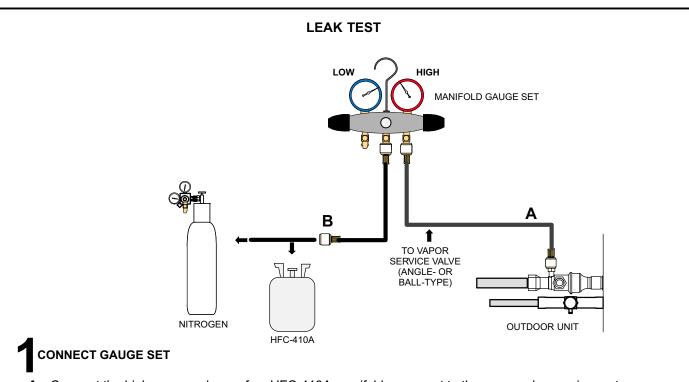
NOTE - Though it is preferred to have the sensing bulb installed on a horizontal run of the vapor line, installation on a vertical run of piping is acceptable if necessary.

NOTE - Confirm proper thermal contact between vapor line and check/expansion bulb before insulating the sensing bulb.



Connect the equalizer line from the check/expansion valve to the equalizer vapor port on the vapor line. Finger tighten the flare nut, then tighten an additional 1/8 turn (7 ft-lbs) as illustrated to the right.





A. Connect the high pressure hose of an HFC-410A manifold gauge set to the vapor valve service port.

NOTE - Normally, the high pressure hose is connected to the liquid line port. However, connecting it to the vapor port better protects the manifold gauge set from high pressure damage.

B. With both manifold valves closed, connect the cylinder of HFC-410A refrigerant to the center port of the manifold gauge set.

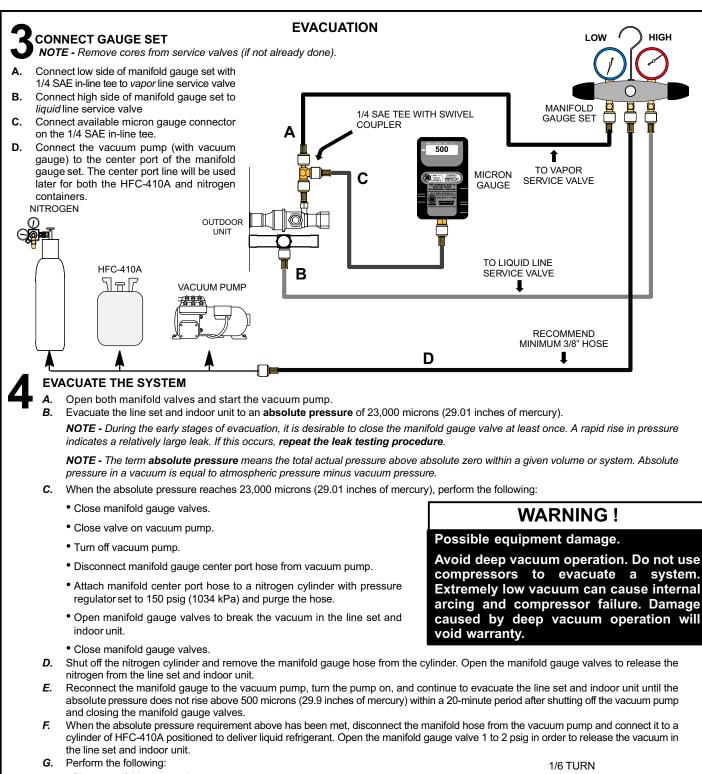
NOTE - Later in the procedure, the HFC-410A container will be replaced by the nitrogen container.

2 TEST FOR LEAKS

After the line set has been connected to the indoor and outdoor units, check the line set connections and indoor unit for leaks. Use the following procedure to test for leaks:

- **A.** With both manifold valves closed, connect the cylinder of HFC-410A refrigerant to the center port of the manifold gauge set. Open the valve on the HFC-410A cylinder (vapor only).
- **B.** Open the high pressure side of the manifold to allow HFC-410A into the line set and indoor unit. Weigh in a trace amount of HFC-410A. [A trace amount is a maximum of two ounces (57 g) refrigerant or three pounds (31 kPa) pressure.] Close the valve on the HFC-410A cylinder and the valve on the high pressure side of the manifold gauge set. Disconnect the HFC-410A cylinder.
- **C.** Connect a cylinder of nitrogen with a pressure regulating valve to the center port of the manifold gauge set.
- **D.** Adjust nitrogen pressure to 150 psig (1034 kPa). Open the valve on the high side of the manifold gauge set in order to pressurize the line set and the indoor unit.
- *E.* After a few minutes, open one of the service valve ports and verify that the refrigerant added to the system earlier is measurable with a leak detector.
- *F.* After leak testing, disconnect gauges from service ports.

STEP 3 -- LEAK TEST AND EVACUATION (Continued)



Close manifold gauge valves.

• Shut off HFC-410A cylinder.

- Reinstall service valve cores by removing manifold hose from service valve. Quickly
 install cores with core tool while maintaining a positive system pressure.
- Replace stem caps and finger tighten them, then tighten an additional one-sixth (1/6) of a turn as illustrated.



STEP 4 -- ELECTRICAL -- Circuit Sizing and Wire Routing

In the U.S.A., wiring must conform with current local codes and the current National Electric Code (NEC). In Canada, wiring must conform with current local codes and the current Canadian Electrical Code (CEC).

Refer to the furnace or air handler installation instructions for additional wiring application diagrams and refer to unit nameplate for minimum circuit ampacity and maximum overcurrent protection size.

24VAC TRANSFORMER

Use the transformer provided with the furnace or air handler for low-voltage control power (24VAC - 40 VA minimum)

WARNING Electric Shock Hazard. Can



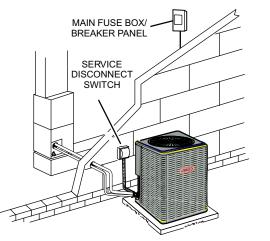
Electric Shock Hazard. Can cause injury or death. Unit must be properly grounded in accordance with national and local codes. Line voltage is present at all components when unit is not in operation on units with single-pole contactors. Disconnect all remote electric power supplies before opening access panel. Unit may have multiple power supplies.

IMPORTANT !

If unit is equipped with a crankcase heater, it should be energized 24 hours before unit start-up to prevent compressor damage as a result of slugging.

SIZE CIRCUIT AND INSTALL SERVICE DISCONNECT SWITCH

Refer to the unit nameplate for minimum circuit ampacity, and maximum fuse or circuit breaker (HACR per NEC). Install power wiring and properly sized disconnect switch.



NOTE - Units are approved for use only with copper conductors. Ground unit at disconnect switch or connect to an earth ground.

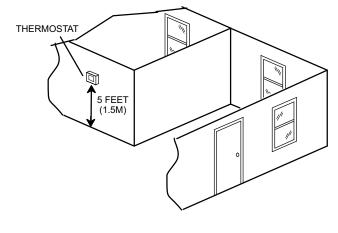
Fire Hazard. Use of aluminum wire with this product may result in a fire, causing property damage, severe injury or death. Use copper wire only with this product.

Failure to use properly sized wiring and circuit breaker may result in property damage. Size wiring and circuit breaker(s) per Product Specifications bulletin (EHB) and unit rating plate.

ELECTROSTATIC DISCHARGE (ESD) Precautions and Procedures Electrostatic discharge can affect electronic components. Take care during unit installation and service to protect the unit's electronic controls. Precautions will help to avoid control exposure to electrostatic discharge by putting the unit, the control and the technician at the same electrostatic potential. Touch hand and all tools on an unpainted unit surface before performing any service procedure to neutralize electrostatic charge.

INSTALL THERMOSTAT

Install room thermostat (ordered separately) on an inside wall approximately in the center of the conditioned area and 5 feet (1.5m) from the floor. It should not be installed on an outside wall or where it can be affected by sunlight or drafts.



NOTE - 24VAC, Class II circuit connections are made in the control panel.

STEP 4 -- ELECTRICAL (Continued) -- High Voltage and Field Control Wiring

The following illustration provides an example of control wiring connections when using a standard thermostat.

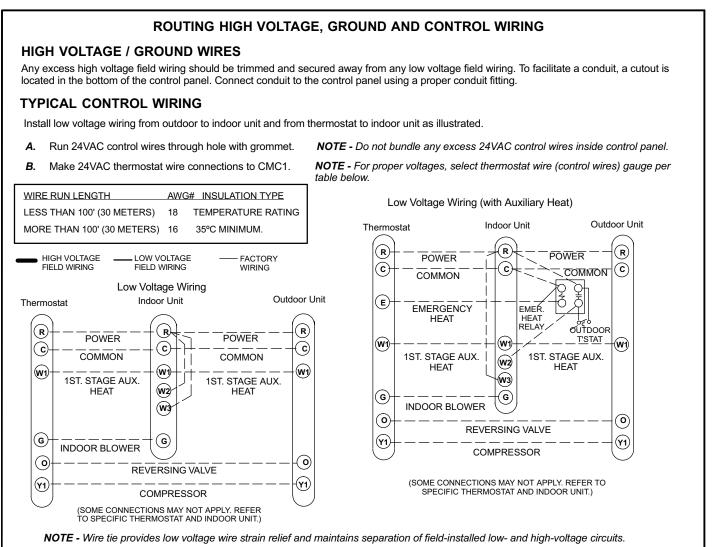


FIGURE 12

STEP 5 -- UNIT START-UP

▲ IMPORTANT

If unit is equipped with a crankcase heater, it should be energized 24 hours before unit start-up to prevent compressor damage as a result of slugging.

- 1. Rotate fan to check for binding.
- 2. Inspect all factory- and field-installed wiring for loose connections.
- 3. After evacuation is complete, open the liquid line and vapor line service valve stems to release the refrigerant charge (contained in outdoor unit) into the system.
- 4. Replace the stem caps and tighten to the value listed in table 2.
- Check voltage supply at the disconnect switch. The voltage must be within the range listed on the unit's nameplate. If not, do not start the equipment until you

have consulted with the power company and the voltage condition has been corrected.

- 6. Connect manifold gauge set for testing and charging.
- 7. Set the thermostat for a cooling demand. Turn on power to the indoor indoor unit and close the outdoor unit disconnect switch to start the unit.
- 8. Recheck voltage while the unit is running. Power must be within range shown on the unit nameplate.
- 9. Check system for sufficient refrigerant using the procedures outlined under *Checking Refrigerant Charge*.

OPERATING MANIFOLD GAUGE SET AND SERVICE VALVES

The liquid and vapor line service valves are used for removing refrigerant, flushing, leak testing, evacuating, checking charge and charging.

Each valve is equipped with a service port which has a factory-installed valve stem. Figures 13 and 14 provide information on how to access and operate both angle- and ball-type service valves.

Torque Requirements

When servicing or repairing heating, ventilating and air conditioning components, ensure the fasteners are appropriately tightened. Table 2 lists torque values for fasteners.

TABLE 2TORQUE REQUIREMENTS

Parts	Recommended Torque			
Service valve cap	8 ft lb.	11 NM		
Sheet metal screws	16 in lb.	2 NM		
Machine screws #10	28 in lb.	3 NM		
Compressor bolts	90 in lb.	10 NM		
Gauge port seal cap	8 ft lb.	11 NM		

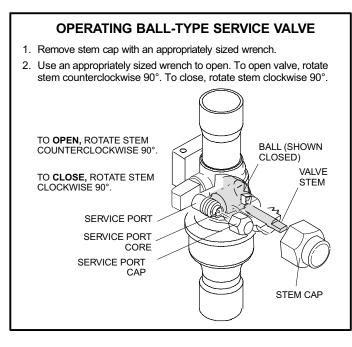
▲ IMPORTANT

To prevent stripping of the various caps used, the appropriately sized wrench should be used and fitted snugly over the cap before tightening.

Using Manifold Gauge Set

When checking the system charge, only use a manifold gauge set that features low loss anti-blow back fittings.

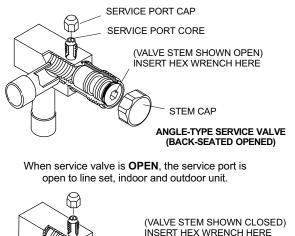
Manifold gauge set used with HFC-410A refrigerant systems must be capable of handling the higher system operating pressures. The gauges should be rated for use with pressures of 0 - 800 psig on the high side and a low side of 30" vacuum to 250 psig with dampened speed to 500 psi. Gauge hoses must be rated for use at up to 800 psig of pressure with a 4000 psig burst rating.

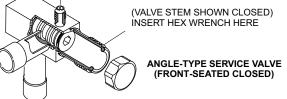




OPERATING ANGLE-TYPE SERVICE VALVE

- 1. Remove stem cap with an appropriately sized wrench.
- 2. Use a service wrench with a hex-head extension (3/16" for liquid line valve sizes and 5/16" for vapor line valve sizes) to back the stem out counterclockwise as far as it will go.





When service valve is **CLOSED**, the service port is open to the line set and indoor unit.

NOTE - A label with specific torque requirements may be affixed to the stem cap. If the label is present, use the specified torque.

FIGURE 14

ACCESS SERVICE PORT

A service port cap protects the service port core from contamination and serves as the primary leak seal.

- 1. Remove service port cap with an appropriately sized wrench.
- 2. Connect gauge set to service port.
- 3. When testing is completed, replace service port cap and tighten as follows:
 - With torque wrench, finger tighten and torque cap per table 2.
 - Without torque wrench, finger tighten and use an appropriately sized wrench to turn an additional 1/6 turn clockwise.

Reinstall Stem Cap

Stem cap protects the valve stem from damage and serves as the primary seal. Replace the stem cap and tighten as follows:

- With torque wrench, finger tighten and then torque cap per table 2.
- Without torque wrench, finger tighten and use an appropriately sized wrench to turn an additional 1/12 turn clockwise.



1/6 TURN

Checking Refrigerant Charge

The TPA* S4 unit is factory-charged with enough HFC-410A refrigerant to accommodate a 15-foot length of refrigerant piping. Charge should be checked and adjusted using the tables provided on the charging procedure sticker on the unit access panel. Detailed information is given in the TPA* S4 Installation and Service Procedures manual, which is available on DaveNet.

Defrost System

The defrost system includes a defrost thermostat (S6) and a defrost control (CMC1).

DEFROST CONTROL (CMC1)

This defrost control includes the combined functions of a time/temperature defrost control, defrost relay, time delay, diagnostic LEDs, and a terminal strip for field wiring connections.

The defrost control provides automatic switching from normal heating operation to defrost mode and back. When the defrost thermostat is closed, the control accumulates compressor run time at 30-, 60- or 90-minute field-adjustable intervals. When the selected compressor run time interval is reached, the defrost relay is energized and defrost begins.

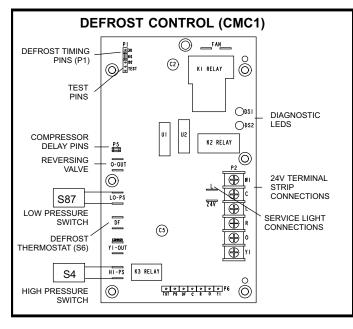


FIGURE 16

Defrost Control Timing Pins (P1)

Each timing pin selection provides a different accumulated compressor run time period for one defrost cycle. This time period must occur before a defrost cycle is initiated. The defrost interval can be adjusted to 30 (T1), 60 (T2), or 90 (T3) minutes (see figure 16). The maximum defrost period is 14 minutes and cannot be adjusted.

NOTE - Defrost control part number is listed near the **P1** timing pins.

- Factory default is 90 minutes.
- If the timing selector jumper is missing, the defrost control defaults to a 90-minute defrost interval.

Compressor Delay (P5)

The defrost control has a field-selectable function to reduce occasional sounds that may occur while the unit is cycling in and out of the defrost mode.

The compressor will be cycled off for 30 seconds going in and out of the defrost mode when the compressor delay jumper is installed.

NOTE - The 30-second compressor feature is ignored when jumpering the TEST pins.

Time Delay

The timed-off delay is five minutes long. The delay helps to protect the compressor from short-cycling in case the power to the unit is interrupted or a pressure switch opens. The delay is bypassed by placing the timer select jumper across the TEST pins for 0.5 seconds.

Test Mode

The **TEST** mode is activated by removing the jumper on the defrost termination pins (**30**, **60** or **90**) and placing the jumper on the **TEST** pins after 24VAC is applied to the control. The low pressure input is ignored in **TEST** mode.

🛦 IMPORTANT

The TEST pins are ignored and the TEST function is locked out:

- If the jumper is applied on the TEST pin before 24VAC is applied to the control.
- If there is a jumper on the 30 or 60 minute defrost termination pins.

Bypass-Anti-Short Cycle Delay

The **Y1** input must be active **ON**, the high pressure switch must be closed or a jumper must be installed on the high pressure terminals of the control.

Initiate a Force Defrost

The **Y1** input must be active **ON**, the high pressure switch must be closed or a jumper must be installed on the high pressure terminals of the control, the defrost thermostat must be closed or a jumper must be placed across the **DF** terminals on the control and the **O** terminals must not have 24VAC (no power to reversing valve) before control will enter into a force defrost.

Test Mode Sequence

Using the defrost termination pin, short the **TEST** pins for a period of two seconds:

- Clear timed lockout / or pressure switch lockout function.
- · Enter defrost mode.

After entering force defrost, if the jumper is removed before 5 seconds has elapsed, the unit will remain in forced defrost mode until defrost thermostat opens or terminated on maximum defrost time (14 minutes). If the jumper is not removed, once 5 seconds has elapsed (7 seconds total), the unit will terminate defrost and return to heat mode. The **TEST** mode will then be locked-out and no further **TEST** mode operation will be executed until the jumper on the **TEST** pins is removed and re-applied to the applicable defrost termination pins.

A IMPORTANT

After testing has been completed, properly reposition test jumper across desired timing pins.

Service Light Connection

The defrost control includes terminal connections for a service light which provides a signal that activates the room thermostat service light during periods of inefficient operation.

Defrost Control Diagnostic LEDs

The defrost board uses two LEDs for diagnostics. The LEDs flash a specific sequence according to the condition.

TABLE 3						
DEFROST CON	TROL (CMC1)	DIAGNOSTIC LEDS				

Mode	Green LED (DS2)	Red LED (DS1)		
No power to control	OFF OFF			
Normal operation / power to control	Simultaneous Slow FLASH			
Anti-short cycle lockout	Alternating Slow FLASH			
High pressure switch fault	igh pressure switch Slow FLASH OFF ult OFF			
High pressure switch lockout	ON	OFF		

HIGH PRESSURE SWITCH (S4)

This unit is equipped with a high pressure switch which is located on the liquid line. The SPST, normally closed pressure switch opens when liquid line pressure rises above the factory setting of 590 ± 15 psig and automatically resets at 418 ± 15 psig.

Owners Information

Before attempting to perform any service or maintenance, turn the electrical power to unit OFF at disconnect switch.

In order to ensure peak performance, your system must be properly maintained. Clogged filters and blocked airflow prevent your unit from operating at its most efficient level. The system should be inspected and serviced before each cooling and heating season by a licensed professional HVAC service technician (or equivalent).

Heat Pump Operation

Your new Lennox heat pump has several characteristics that you should be aware of:

- Heat pumps satisfy heating demand by delivering large amounts of *warm* air into the living space. This is quite different from gas- or oil-fired furnaces or an electric furnace which deliver lower volumes of considerably *hotter* air to heat the space.
- Do not be alarmed if you notice frost on the outdoor coil in the winter months. Frost develops on the outdoor coil during the heating cycle when temperatures are below 45°F (7°C). An electronic control activates a defrost cycle

lasting 5 to 15 minutes at preset intervals to clear the outdoor coil of the frost.

• During the defrost cycle, you may notice steam rising from the outdoor unit. This is a normal occurrence. The thermostat may engage auxiliary heat during the defrost cycle to satisfy a heating demand; however, the unit will return to normal operation at the conclusion of the defrost cycle.

Owner Maintenance

The following maintenance may be performed by the owner.

- Contact a licensed professional HVAC technician to schedule inspection and maintenance appointments for your equipment before each heating and cooling season.
- Check the indoor unit filter each month and replace the filter, if necessary.

Have your Lennox dealer show you where your indoor unit filter is located. It will be either at the indoor unit (installed internal or external to the cabinet) or behind a return air grille in the wall or ceiling. Check the filter monthly and clean or replace it as needed.

Disposable filters should be replaced with a filter of the same type and size.

- Check the indoor unit drain line for obstructions monthly. The indoor coil is equipped with a drain pan to collect condensate formed as your system removes humidity from the inside air. Have your dealer show you the location of the drain line and how to check for obstructions. (This would also apply to an auxiliary drain, if installed.)
- Check the area around the outdoor unit monthly and remove any obstructions that may restrict airflow to the outdoor unit. This would include grass clippings, leaves, or papers that may have settled around the unit.
- Trim shrubbery away from the unit and periodically check for debris which collects around the unit.
- During the winter months, keep the snow level below the louvered panels.

NOTE - The filter and all access panels must be in place any time the unit is in operation. If you are unsure about the filter required for your system, call your Lennox dealer for assistance.

IMPORTANT !

Sprinklers and soaker hoses should not be installed where they could cause prolonged exposure to the outdoor unit by treated water. Prolonged exposure of the unit to treated water (i.e., sprinkler systems, soakers, waste water, etc.) will corrode the surface of steel and aluminum parts, diminish performance and affect longevity of the unit.

Thermostat Operation

See the thermostat owner's manual for instructions on how to operate your thermostat.

Pre-Service Check

If your system fails to operate, check the following before calling for service:

- Verify room thermostat settings are correct.
- Verify that all electrical disconnect switches are ON.
- Check for any blown fuses or tripped circuit breakers.
- Verify unit access panels are in place.
- Verify air filter is clean.
- If service is needed, locate and write down the unit model number and have it handy before calling.

Extended Power Outage

The heat pump is equipped with a compressor crankcase heater which protects the compressor during cold weather operation.

If power to your unit has been interrupted for several hours or more, set the room thermostat selector to the EMERGENCY HEAT setting to obtain temporary heat without the risk of serious damage to the heat pump.

In EMERGENCY HEAT mode, all heating demand is satisfied by auxiliary heat; heat pump operation is locked out. After a six-hour compressor crankcase warm-up period, the thermostat can be switched to the HEAT setting and normal heat pump operation may resume.

Professional Maintenance

Your heating and air conditioning system should be inspected and maintained twice each year (before the start of the cooling and heating seasons) by a licensed professional HVAC technician. You can expect the technician to check the following items. **These checks may only be conducted by a licensed professional HVAC technician**.

Outdoor Unit

- Inspect component wiring for loose, worn or damaged connections. Also check for any rubbing or pinching of wires. Confirm proper voltage plus amperage of outdoor unit.
- 2. Check the cleanliness of outdoor fan and blade condition (cracks) and clean or replace them, if necessary.
- 3. Inspect base pan drains for debris and clean as necessary.
- 4. Inspect the condition of refrigerant piping and confirm that pipes are not rubbing copper-to-copper. Also, check the condition of the insulation on the refrigerant lines. Repair, correct, or replace as necessary.
- 5. Test capacitor. Replace as necessary.

- 6. Inspect contactor contacts for pitting or burn marks. Replace as necessary.
- 7. Check outdoor fan motor for worn bearings/bushings. Replace as necessary.
- 8. Inspect and **clean** outdoor coils, if necessary and note any damage to coils or signs of leakage.

Indoor Unit (Air Handler or Furnace)

- 1. Inspect component wiring for loose, worn or damaged connections. Confirm proper voltage plus amperage of indoor unit.
- 2. Inspect and clean or replace air filters in indoor unit.
- 3. Check the cleanliness of indoor blower and clean blower, if necessary.
- 4. Inspect the indoor coil drain pans and condensate drains for rust, debris, obstructions, leaks or cracks. Pour water in pans to confirm proper drainage from the pan through to the outlet of the pipe. Clean or replace as necessary.
- 5. Inspect and clean indoor coil, if necessary.
- 6. Inspect the condition of the refrigerant lines and confirm that pipes are not rubbing copper-to-copper. Also, ensure that refrigerant pipes are not being affected by indoor air contamination. Check condition of insulation on the refrigerant lines. Repair, correct, or replace as necessary.
- 7. Inspect the duct system for leaks or other problems. Repair or replace as necessary.
- 8. Check for bearing/bushing wear on indoor blower motor. Replace as necessary.
- 9. If your heat pump is matched with a gas- or oil-fired furnace for auxiliary heating, indoor unit service will also include inspection and cleaning of the burners, and a full inspection of the gas valve, heat exchanger and flue (exhaust) system.

General System Test with System Operating

- 1. Your technician should perform a general system test. He will turn on the air conditioner to check operating functions such as the start-up and shut-off operation. He will also check for unusual noises or odors, and measure indoor/outdoor temperatures and system pressures as needed. He will check the refrigerant charge per the charging sticker information on the outdoor unit.
- 2. Verify that system total static pressure and airflow settings are within specific operating parameters.
- 3. Verify correct temperature drop across indoor coil.

TPA* S4 Start-Up and Performance Checklist						
Customer	Address					
Indoor Unit Model						
Outdoor Unit Model						
Notes:						
START UP CHECKS						
Refrigerant Type:						
Rated Load Amps: Actual Amp	os Rated	d Volt	S		Ac	tual Volts
Condenser Fan Full Load Amps Actual Amp	DS:					
COOLING MODE						
Suction Pressure: Liquid Pressure:	_					
Supply Air Temperature: Ambient Temperature:	_ Return Air:	Tem	pera	ture	:	
System Refrigerant Charge (Refer to manufacturer's information on unit or installation instructions for required subcooling and approach temperatures.)						
Subcooling:		А		В	=	SUBCOOLING
Saturated Condensing Temp <i>minus</i> Liquid Line Temp						
Approach:		А	_	В	=	APPROACH
Liquid Line Tem <i>minus</i> Outdoor Air Tem						
Indoor Coil Temperature Drop (18 to 22°F)		А	—	В	=	COIL TEMP DROP
Return Air Tem <i>minus</i> Supply Air Tem						